



The Federation of Tax Advisers

Oakdene House, Kenton, EXETER, Devon EX6 8NN
Tel: 01626 891 222 e-mail: admin@fta.uk.com

STUDENT APPLICATION FORM

STRICTLY CONFIDENTIAL. The information on this form will be treated discreetly and will be used by the Federation to consider the applicant's suitability as a student. Neither the applicant nor the Federation is obligated in any way by the submission of this application. If necessary attach additional sheets. Please keep a copy for your files.

Processing of this application will not commence until the application has been fully completed.

PERSONAL DETAILS

Surname _____ Forenames _____ Title _____ Date of birth ____/____/____

Home address _____

Business address _____

Daytime Tel No: _____ email address _____@_____

Please provide details of all relevant training completed and examinations passed – both academic and professional:

CURRENT EMPLOYMENT / BUSINESS ACTIVITIES

Present _____ Date commenced ____/____/____

Current position: _____

Description of current involvement in taxation _____

Details of any complaints recorded against you _____

GENERAL INFORMATION

Who recommended us to you, or how did you learn about the Federation? _____

Please provide the names and contact details of a professionally qualified person may refer:

Name _____ Telephone No. _____ Qualifications _____

Address _____

Please provide the names and contact details of a personal contact to whom the FTA may refer:

Name _____ Telephone No. _____ Relationship (if any) _____

Address _____

Note: Referees must agree to provide a reference before the application is submitted and should not be a relative, partner or civil partner.

Have you ever been:

- | | |
|---|----------|
| a. convicted of any offence in any court in the UK or elsewhere (other than motoring offences)? | Yes / No |
| b. the subject of disciplinary action by a professional body, tribunal or regulatory authority? | Yes / No |
| c. adjudged bankrupt or entered into a voluntary arrangement with creditors? | Yes / No |
| or are there any other factors that the FTA should take into account in regard to this application? | Yes / No |

If you have answered yes to any of the above questions please provide full details continuing on a separate sheet if necessary:

PLEASE ATTACH A COPY OF YOUR CV OR RESUME OF TAX RELATED PRACTICE AND PERSONAL EXPERIENCE.

DECLARATION

I confirm that to the best of my knowledge and belief the information provided herein is true and correct and I know of no impediment that would prevent me from being student of the Federation of Tax Advisers Ltd.

I have received and read a copy of the current Rules for Membership and Professional Conduct and agree, if this application is accepted, to comply with them and specifically:

- I agree to undertake activities in respect of tax return preparation and submission work in accordance with the Rules and Code.
- I agree to abide by any decision of the Federation in respect of a client dispute that has been referred to it under item 12 of the Code.
- I agree to abide by any decision of the Federation in respect of a disciplinary issue referred to it following a complaint under item 13 of the Code.
- I also understand that membership of the Federation, which is a company limited by guarantee, involves the provision of my individual member's guarantee limited to £1.

Date ___/___/___

Signature _____